

REMOTE ONLINE NOTARIZATION

Contact Free Closing for Your Property



We will be utilizing the Notarize.com Remote Online Notarization platform for the execution of your closing documents. Here is what you should expect in your email prior to your scheduled signing appointment (this may be delivered up until the exact time of signing appointment):

Email from Notarize.com that contains a link to log into your appointment

- Please note - signers can meet together or separately, and can be in different locations.

THINGS YOU NEED TO KNOW

- Emails could go to your spam or junk folders. Please double check there if you do not see the email referenced above.
- If you wish to invite your Realtor to the appointment, please inform your escrow team so we can properly coordinate.
- Where signers elect for one signing together or invite other parties to the signing, please note that non-public personal information may be shared/discussed during the call.
- Parties who are not involved in the transaction may not be invited to the call.
- Where documents were delivered in advance of the signing appointment, the Notary will ask you which documents, if any, you would like to review with them or have questions about. If not delivered in advance of the signing appointment, they will address each document with you while on the call.
- Please have your identification ready to present for verification.
 - » Acceptable forms of identification include a valid Driver's License or a U.S. Passport. If you need to discuss other valid forms because one of these is not available, please contact your escrow team prior to the signing appointment.
- Please be prepared to provide your Social Security Number in order to initiate a series of Knowledge-Based Authentication (KBA) questions to verify your identity.
- You must be a U.S. Citizen in order for our company to utilize the state-required ID Verification technology.

To prepare for your appointment you will need:	During your appointment please:
<ul style="list-style-type: none">• Computer or laptop with a secure and stable internet connection, email access, camera, microphone, and speakers• Smartphone with a camera and internet• Access to Chrome or Safari browser• Your social security number• Your photo ID: Driver's License or U. S. Passport	<ul style="list-style-type: none">• Join the session using Chrome or Safari browser• Keep your camera, microphone, and speakers on at all times• Always remain in view of the camera• Select the darkest option for your signature template

IMPORTANT REMINDER

THE RISK OF A WIRE FRAUD ATTEMPT AGAINST YOU IS HIGH! You are reaching the stage of your transaction where fraudsters are on high alert and may be monitoring your email in an attempt to initiate a fraudulent wire request. Please know that we will never change our wire instructions. If you receive an email from this office requesting that you wire or otherwise transfer funds, to protect yourself, please confirm the request and any corresponding instructions by telephone with this office before you initiate any transfer. It is recommended that you independently research our contact information to confirm instructions and do not rely on information contained in an email signature block.

STRENGTH | SERVICE | STABILITY